

**MINUTES OF THE MEETING OF SHAWBURY PARISH
COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY
JUNE 9th. 2009 at 7.00pm.**

Public Session:

There were three members of the public present- representatives of Shawbury Youth Action Group. They advised Members that there was a total of £1,321.64 left in the Action Group Account and they wished to pass this to the Parish Council to fund future Village Fun Days. Their offer was accepted with thanks for the donation and also for all the work they had done in raising funds for the Children's Play Area, which was greatly appreciated by everyone.

The Chairman welcomed Gail Moore to the meeting, who was the new Community Development Worker for RAF Shawbury.

Sqdn. Ldr. Lewis gave a brief resume of Gail's responsibilities which included meeting with Parish Groups, including the Council, for fact finding and to give advice on what the RAF base could give to the community.

Present:

Mr. S. Jones (Chairman)

Mrs. J. Manley

Mr. R. Bailey

Mr. S. Dodd

Mr. D. Baldwin

Mr. C. Kennedy

Mr. R. Pinches

Mr. A. Brown

Mr. D. Roberts

Mr. G. Humphries

Mrs. F. Medley

In Attendance:

The Parish Clerk.

Sqdn. Ldr. D. Lewis (RAF Shawbury)

Ms. G. Moore (Community Development Worker RAF Shawbury)

09/43 Apologies:

Apologies were received and accepted from Mrs. S. Dove.

09/44 Disclosure of Personal and Prejudicial Interests:

Mr. Bailey declared an interest in Item 6 of the agenda

09/45 Minutes of the Meeting held on May 12th. 2009:

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true copy.

09/46 Matters Arising:

1. Street Name Signs (09/26(1))

Shropshire Council had agreed to fund the signs and the Street Scene Manager was meeting with Councillor Bailey to determine where to site them.

2. Burial Ground – Bottom Gate: (09/34(v))

TSS had carried out effective repairs.

3. Additional Seating (09/26(8))

Clerk reported that Mr. Bailey had agreed to renovate and move the seats to locations in the Burial Ground and onto the planned BMX Track area once the work was completed.

Mr. Brown reported that he had identified a site location for a seat in Edgebolton. He promised to supply the Clerk with a site location plan for forwarding to the Highways Department for approval.

Materials had been purchased for two more seats in the Moat Area.

4. Floral Gateways to Shawbury (09/26(9))

Mr. Bailey had completed the work on the Floral Gateways and Members thanked and congratulated him for the work and the end result. It was noted that Mr. Bailey had not charged for the work involved.

5. BMX Track (09/26(10))

Clerk reported there was still no news about the progress of the Planning Application.

6. Highways (09/34(b1))

Letters received from the Highways Department stated that:

1. Arrangements were in hand to replace the damaged barrier at the traffic lights.
2. 'Slippery Road' signs on the A53 would not be removed until the results of tests indicated that the road surface complied with National guidelines.
3. It was intended to resurface the urban section of the B5063 as soon as funds became available
4. It was unlikely that any changes could be made in Poynton Road by the Youth Pod as it was a low priority development.
5. A response that the traffic light head at the crossing on the Wem Road had been re-aligned had been disputed by Councillor Roberts and it had been agreed that a further inspection would be carried out.

7. Car Park: (09/32)

Members approved the amended plan provided by Mr. Brown and because the modifications would impact partly on Shropshire Council's land, the Clerk was asked to send details to the Highways Department for their approval.

Mr. Watney had indicated that the Diocese would support the plan.

It was noted that there would be a need for a Planning Application to be made.

8. Children's Play Area (Recreation Ground (09/28))

Members approved the design of a notice board provided by Mr. Dodd and he was asked to bring an estimate of the cost to the next meeting. Mr. Dodd said that he had erected the Play Area Signs on site. Members thanked him for carrying out the work.

9. Notice at 110, Poynton Road (09/34(iv))

Chairman reported that he had contacted the owner who had agreed to amend the notice and had apologised for any offence caused. Noted that this had been actioned.

10. Village Security (09/24)

Favourable comment was recorded about the visit to the CCTV operations room in Shrewsbury. Mr. Roberts (Shropshire Council) had agreed to get further information for Members and would give as much help as was needed. He was planning to bring a 'cherry picker' to the village to check if the planned locations for CCTV cameras would be suitable. Also suggested that a WIFI firm should be invited to view the site.

11. Highway Signs (09/26 (17))

It was agreed to forward the document prepared by Mr. Brown to the Highways Department for consideration.

12. Public Toilet Signs (09/05(6))

After detailed consideration regarding the siting of the signs, Mrs Medley agreed to approach the Village Hall Management Committee to see if they would agree to one sign being attached to the railings round the Village Hall. The Clerk was asked to write to Mr. Richards to see if he would agree to a sign being placed above the Council Notice Board. Signs are currently held by Mr. Bailey whilst permission is obtained. .

13. Model Aircraft (09/34(7))

A response had been received from Sqdn. Ldr. Hope stating that members of the club had been advised of the flying restrictions.

14. Alcohol Restriction Areas.

Chairman reported that there were continued delays in getting the signs for the area as the new Shropshire Council wanted a standardised format across the County. He was putting pressure on the officers and hoped to have a positive response in the near future.

09/47 Correspondence:

The following correspondence was brought to the attention of Members:

1. Shropshire Council Highways Department – Highways Maintenance Plan 2009-2010

It was noted that the following works were planned:

Park Avenue – Footway resurfacing

Bings Heath to Poynton Road – surface dressing (already carried out).

2. Shropshire Council – seeking access to Parish Council land to install a new drainage system on the A53 by the bridge. Agreed that the work should go ahead but approach to be made to the Highways Department, for the creation of a dropped kerb to the left of the gateway. This would allow wider machinery into the Moat area via a new wider gateway

3. North Shropshire Play Partnership – Play Activity Information Leaflets.

4. S.A.L.C. – Details of Training Courses. Mr Roberts and Mrs. Medley agreed to attend session on 'New Councillor Training'.

5. Calor Village of the Year Competition. It was decided that there was insufficient time to put forward an application this year but Mr. Roberts agreed to review the document for future consideration.

09/48 Accounts for Payment:

It was resolved to pay the following accounts:

Mr. J. Wilson	Salary (June) `	£332.22
Mr. J. Wilson	Expenses (May	£127.82

Inland Revenue	Income Tax (June)	£83.00
Mr. T. Creber	Village work (June)	£427.00
N.W.P. Electrical	Streetlight maintenance	£222.73
Mr. A. Houlihan	Provision of toilet facilities	£50.00
Mr. R. Bailey	Materials for Burial Ground Gateway	£60.00
	Play area work – Erdington Close	£100.00
	Materials for Floral Gateways	£308.64
	Sleepers for Moat Seats	£83.95
Interactive Informatic	Completion of web site	£431.25
Scottish Power	Electricity supply (April)	£166.35
Signs & Labels	Play Area and Public Toilets	£193.20
L. J. Humphreys	Installing slabs round the Youth Pod	£891.25
Allianz	Additional insurance April/May 2209	£163.84

09/49 Financial Statement:

A financial statement was tabled and approved.

09/50 Grants from Shropshire Council Area Committee:

Clerk was asked to prepare a paper seeking grant aid for the installation of paths to the Youth Pod and the Children's Play Area

09/51 Parish Matters:

1. Items for inclusion on the next Agenda:

- (a) Proposal to create a Planning Sub-Committee.
- (b) Review of Street Lighting.
- (c) Continued inspection of trees which the Council are responsible for.

2. The following items were raise as being in need of urgent attention:

(a) Highways:

1. Poor state of repair of lay-by outside the Farm Shop and the pavement from there to RAPRA.
2. Potholes and poor road surface in Church Street.
3. Dangerous manhole on A53 opposite Graham's Garage.
Clerk to advise Highways Department of all the issues.

(b) Other:

1. Need for a replacement waste bin on the Car Park.
2. Concern that the pavements are not being cleaned on the main roads in the Village
Clerk to ask Shropshire Street Scene Manager to take action over both issues.
3. Recreation Ground hedge, close to the allotment, reported as overgrown. Mr. Bailey agreed to cut it back.
4. Wimpey Housing Signs had still not been removed. Clerk to contact the company again.

09/52 Reports From:

(a) **Police:**

A written report had been received which indicated that in the period since the last meeting, the following offences had been reported:

theft - 3; Assault – 1; Disorderly Behaviour – 1; Arson to motor vehicle – 1; Criminal Damage – 1; Fraud – 1.

(b) Youth:

No report tabled.

(c) RAF Shawbury:

Sqdn. Ldr. Lewis advised members that:

1. Any issues relating to the RAF base should be reported to him and he would take the necessary action. He would investigate the problem of overhanging trees raised at the last meeting.
2. Several planes, taking part in the Cosford Air Show over the weekend, would be using Shawbury as a base and this would result in additional activity from Friday to Monday.

(d) Shropshire Council:

Mr. Jones reported that he had been elected to the new Council and that the Conservatives have a ruling majority. The new elected Council Chairman was Mr. Keith Barrow from the Oswestry area.

09/53 The Power of Well Being:

Clerk reminded Members of the training session planned for Tuesday June 16th. and eleven Members indicated their intention of attending. He was still awaiting details of a training session planned for Clerks

09/54 Quality Council:

Members approved the Mission Statement prepared by the Clerk which had been presented at the last meeting. It was agreed that a copy should be placed on the web site and given wide publicity.

It was also agreed to

1. Issue four newsletters each year and Mrs. Medley confirmed that those responsible for delivering the Parish Magazine had agreed to deliver the Council newsletters at the same time. She offered to speak to representatives at RAPRA regarding the printing of the Newsletters which the Clerk would prepare.
2. Hold bi-monthly Councillor Surgeries, when two Councillors would be in attendance at the Village Hall between 10.00 and 11.00 am (timing agreed on a majority vote). The meetings would be held on the last Saturday in the month with the first taking place on July 25th. Mr. Jones and Mr. Roberts agreed to do the first session.

09/55 Planning Applications:

Members raised no objections to the following application:

Lorien, Edgebolton - erection of a single storey extension.

It was noted that Shropshire Council had approved the following applications:

1. 56, The Glebelands – erection of a single storey extension.
2. Land SW of Wytheford Forge – erection of a single storey agricultural building.

09/56 Amendments to Standing Orders:

Members considered a resolution proposed by Mr. Baldwin, that Council meetings should last no longer than two hours and Members should be given the right to propose 'Next Business', if it was believed that an item had been discussed for sufficient time,

After consideration a resolution 'not to adopt the amendment' was proposed, seconded and carried by a majority vote.

09/57 Committee Reports:

(a) Moat Area:

Mr. Brown reported that the main area of concern was getting the remedial work carried out on the trees identified in the recent report. He was hoping to meet Mr. J. Jamie in the near future to plan the work. There was a need to identify how the trees would be monitored in the future and it was decided to defer this to the next meeting.

(b) Parish Plan

Mr. Bailey reported that work was well advanced on producing the final documents. He showed members a draft copy of the 'Glossy Report', which would have limited distribution and the Summary Report, which would be delivered to households throughout the Parish

Members were impressed with both documents and the Parish Plan team were congratulated and thanked with everyone looking forward to seeing the final results.

(c) Helicopter Noise Liaison Committee

Chairman confirmed that Shropshire Council was proposing to set up three area committees. Details would be available later.

(d) United Charities

Mr. Bailey stated that the members of the committee were trying to get wider publicity for the United Charities mandate. Grants could be given to individuals or groups in need of financial support, including young people going into Higher Education, the elderly, families facing hardship, etc. He asked Members to contact him in confidence, if they were aware of any deserving cases.

09/58 Annual Parish Meeting:

The minutes of the annual Parish Meeting held on May 27th. 2009 had been circulated and were approved and signed by the Chairman as a true copy. Copies of reports presented to the meeting were distributed

Press Matters:

No matters were raised for the press but the Clerk was preparing a Newsletter for distribution to all households in the Parish

09/58 Date and Time of Next Meeting:

Tuesday July 14th.

Approved as a true record of the Meeting:

Signed _____

Date: _____

Chairman

